

DRAFT FOSP May 3rd 2011 minutes

In attendance: Richard Bauman, John Greene, Chris Franklin, Caitlin Jordan, Frank Governali, Bo Norris, Craig Cooper, Jessica Sullivan, Maureen O'Meara

Committee Chair John Greene called the meeting to order at 9am in the Jordan Conference room of Cape Elizabeth Town Hall.

Absent were committee members Carol Ann Jordan and Wayne Brooking. 4 members of the public were present at various times throughout the meeting.

Public Comment: Chair John Greene opened the floor to public comment. Dave Plimpton introduced himself but made no comment.

Minutes April 8th: A motion was made and seconded to accept the minutes of April 8th.

The motion passed unanimously.

Correspondence: There was no correspondence to review.

Maureen O'Meara reviewed information sent to the committee over the last month. This information included the committee charge, consultants and RFP drafts. Maureen explained that while an RFP is authorized by the Town Manager, we the committee, have been charged to make a recommendation.

The committee also received a CEFA map.

Discuss Charge and tasks: The committee held a general discussion regarding our charge, as well as a public forum, its content, and ways to reach out to the public. This discussion then moved to an item by item review of the committee's charges.

Charge#1: The committee felt it had completed this charge of receiving information from both CFA and the CELT.

Charge#2: The committee discussed a future sub committee to be formed to identify questions for this telephone survey.

Discussion was had regarding the order in which these charges may be done.

Charge #3: This charge asked the committee to prepare an RFP for a consultant. A sub committee with Chris Franklin as its Chair was formed to prepare an RFP. This subcommittee will then report back to the FOSP committee as a whole. Members serving on this subcommittee are Chris Franklin, Chair, Craig Cooper, Frank Governali, Dick Bauman and Jessica Sullivan. This subcommittee will hold its first meeting at 9am Wednesday May 25th in the Jordan Conference room.

Charge #4: General discussion was held regarding this committee conducting a public workshop. It was agreed we needed additional materials to share with the public. General Timeframes discussed were late summer and early fall.

Charge #5: The committee discussed definitions for “rural areas” and “Open space.” This may require review of present zoning as well as defining open space regarding public access and rural space that may be private.

Charge #6: Much discussion was had regarding this section of our charge and its importance; identifying key parcels that are of the highest priority and how to approach these land owners.

Charge #7: While reviewing a range of tools the FOSP committee may use, we discussed briefly looking at what Falmouth has done in this area as well.

Charge #8: Discussion centered on town-owned land vs. CELT owned land as well as adding possible bonding as a resource for land acquisition.

Charge #9: It was noted that we have a 6 month status report due to the town council.

After this review of our charge we discussed rearranging #2-6 to better fit our needs. The new order is as follows:

1. Same as original charge
2. Cost Benefit Analysis - old #3
3. Definitions - old #5
4. Opinion Survey - old #2
5. Key Parcels - old #6
6. Workshop - old #4
7. Range of Tools - old #7
8. Financial Resources - old #8

9. Status Report - no old number
10. Report - old #9

Maureen was asked to make changes as discussed and prepare a schedule that merges the committee tasks with scheduled committee meetings.

Further discussion was had regarding the impact of population growth, as well as new construction and their impact of town expenditures. A request was made for CELT to make a map with legends available to the committee. An additional request was made of the CFA to discuss with us, at another meeting, conservation and its related cost.

Agenda for next meeting:

Review sample definitions of "open space" and "rural."
Start identifying Key areas of interest.

Public comment:
None

The meeting was adjourned at 10:50 am

Respectfully submitted

Craig Cooper